

**Notice of Public Meeting  
of the  
DES MOINES AIRPORT AUTHORITY  
BOARD**

**DATE:** August 9, 2022  
**TIME:** 9:00 a.m.  
**PLACE:** The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public. Individuals attending in person are encouraged to wear facemasks.

The public may also monitor the meeting electronically at:  
<https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago),  
Meeting ID: 984 316 6544#

**Agenda**

Call to Order and Roll Call

- 1. Consider Minutes for July 12, 2022, Regular Board Meeting**
- 2. Consider Contract for the Future Terminal for Construction Manager-at-Risk services with Weitz/Turner, A Joint Venture (Director of Engineering)**
- 3. Consider Task Order No. 2 for Terminal 10% Design Services with HNTB Corporation (Director of Engineering)**
- 4. Consider Contract for Signature Hangar, Building 10, Partial Demolition Project with Elder Corporation (Director of Engineering)**
- 5. Consider Change Order No. 3 for Reconstruct Runway 5/23 Phase II with Flynn Company, Inc. (Director of Engineering)**
- 6. Consider Contract for the Reconstruct Runway Intersection Project with Flynn Company, Inc. (Director of Engineering)**
- 7. Consider Professional Services Agreement, Task Order No. 91 with Foth Infrastructure & Environment, LLC for Reconstruct Runway Intersection Project - Construction Phase Services (Director of Engineering)**
- 8. Consider a Contract Between the Des Moines Airport Authority and Warren County, Iowa, for an American Rescue Plan Act (ARPA) Subaward in the amount of \$10,000.00 (Executive Director)**
- 9. Consider Purchase of Two Parking Shuttle Buses (Director of Operations)**
- 10. Financial Report (Asst. Executive Director)**
- 11. Briefing (Executive Director)**

**12. Next Meeting**

- a. September 13, 2022, Regular Board Meeting**

**13. Adjourn**

## **Agenda Notes:**

Call to Order and Roll Call

- 1. Consider Minutes for July 12, 2022, Regular Board Meeting**
- 2. Consider Contract for the Future Terminal for Construction Manager-at-Risk services with Weitz/Turner, A Joint Venture (Director of Engineering)**

On July 12, 2022, the Authority Board approved a Resolution for the negotiation of a contract with Weitz/Turner, a Joint Venture, Board reference No. A22-109, to provide Construction Manager-at-Risk services related to the future terminal. Authority staff, along with Owner's Representatives and legal counsel, have negotiated the associated contract, scope of work, and associated costs on a detailed contract with the following scope:

- (A) Pre-construction services to include support of the design, scheduling, constructability, phasing, estimating, and best value for the Future Terminal
- (B) The intent, but not the right, to provide construction services for the Future Terminal under a Guaranteed Maximum Price agreement (GMP)

Staff Recommendation: Approve contract for Future Terminal with Weitz/Turner Joint Venture for Construction Manager-At-Risk:

- (A) Pre-construction services for \$1,162,106.00 and authorize the Director of Engineering and Planning to accept and close out these pre-construction services when completed in accordance with the contract documents, and
  - (B) The intent, but not the right, on completion of the construction design documents, to provide construction services for the Future Terminal under a Guaranteed Maximum Price (GMP) in accordance with the contract documents, such GMP not to be binding on the Authority until approved by this Board.
- 3. Consider Task Order No. 2 for Terminal 10% Design Services with HNTB Corporation (Director of Engineering)**

On April 12, 2022, the Authority Board approved a Master Agreement with HNTB Corporation, Board reference No. A22-062, to provide design services for the future terminal and associated landside projects. On June 14, 2022, Authority Board approved Task Order No. 1, Board reference No. A22-087, to validate a basis of design (BOD) from programming accomplished in the Program Definition Manual update. Task Order No 2 will provide terminal design services of phases 1A through 1C up to 10%. Schedule is to take the BOD completed in September 2022 and have the 10% design complete in December 2022.

Staff recommendation: Subject to IDOT review and approval, approve Task Order No. 2 for Terminal 10% Design Services with HNTB Corporation for \$3,315,448.00; authorize the Executive Director to sign the Task Order once approval from IDOT is obtained; and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

**4. Consider Contract for Signature Hangar, Building 10, Partial Demolition Project with Elder Corporation (Director of Engineering)**

This project includes installation of security fence around the perimeter of Building 10 and demolition of the office portion of Building 10 and surrounding fixtures. The hangar portion of the structure will be left and included for demolition within future Terminal Apron A project. Project also includes disconnection and removal of existing water, gas, sanitary, electrical, and communication services. Removal of the existing floor slab and footings/foundations that conflict with completing the proposed Cowles Drive Phase 2 & 3 roadway project is also included.

With the original Engineer's estimate being \$116,399.50, quotes were requested from four contractors. Two quotes were received, with the lowest, responsible quote from Elder Corporation.

Staff Recommendation: Approve contract with Elder Corporation in the amount of \$122,300.00 and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

**5. Consider Change Order No. 3 for Reconstruct Runway 5/23 Phase II with Flynn Company, Inc. (Director of Engineering)**

Change Order No. 3 adjusts the contract value with Flynn Company, Inc. to include the elevation adjustment of Taxiway Papa to coordinate with future deicing pads programmed for the future Terminal. Design coordination with Foth and Terminal designer HNTB was coordinated as soon as the location of the deicing pads was established. This prevented the newly installed pavement underway on Taxiway Papa from being removed and reinstalled within approximately 3-4 years. The change order value was calculated based on unit prices in the bid as well as two items where values were negotiated.

Staff Recommendation: Subject to FAA review and approval, approve Change Order No. 3 for Reconstruct Runway 5/23 Phase II with Flynn Company, Inc. in the amount of \$83,523.38; authorize the Executive Director to sign change order once FAA has approved; and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

**6. Consider Contract for the Reconstruct Runway Intersection Project with Flynn Company, Inc. (Director of Engineering)**

On April 12, 2022, the Authority Board approved the Reconstruct Runway Intersection project with Flynn Company, Inc, Board reference No. A22-058d. Original board approval of the contract was contingent on receiving FAA grant No. 87 within the 120 days. Original bidding documents also required the contractor to hold their bid open the same period. As we have passed this 120-day period, the Authority has validated that Flynn Company, Inc will hold their bid provided to date. FAA grant No. 87 is estimated to be provided to the Airport in September 2022.

Staff Recommendation: Approve the contract with Flynn Company, Inc. in the amount of \$7,724,053.06 for the improvement; authorize the Executive Director to accept and sign the grant agreement No. 87 with FAA for the improvement once received; and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

**7. Consider Professional Services Agreement, Task Order No. 91 with Foth Infrastructure & Environment, LLC for Reconstruct Runway Intersection Project - Construction Phase Services (Director of Engineering)**

On April 12, 2022, the Authority Board approved the professional services agreement for Reconstruct Runway Intersection Construction Phase services with Foth Infrastructure & Environment, LLC, Board reference No. A22-058e. Original board approval of the contract was contingent on receiving FAA grant No. 87. During the Reconstruct Runway Intersection Project, the consultant will provide contract management, construction administration, construction testing, and construction observation services for the project. These services are FAA Airport Improvement Program (AIP) funded at the normal 90/10 split and will be reimbursed through grant No. 87. The negotiated amount of the agreement is \$418,920.00 and the agreement was reviewed for an independent fee estimate. This agenda item removes the “subject to FAA grant award” and the dollar amount has not changed from what was previously approved.

Staff Recommendation: Approve the professional services agreement No. 91 with Foth Infrastructure & Environment, LLC in the amount of \$418,920.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

**8. Consider a Contract Between the Des Moines Airport Authority and Warren County, Iowa, for an American Rescue Plan Act (ARPA) Subaward in the amount of \$10,000.00 (Executive Director)**

Warren County, Iowa, has agreed to award ten thousand dollars (\$10,000.00) to the Des Moines Airport Authority in support of the new terminal project. A Subaward agreement has been proposed allowing ARPA funds to be used to fulfill this pledge.

Staff Recommendation: Approve the Contract Between the Des Moines Airport Authority and Warren County, Iowa, for an ARPA Subaward.

**9. Consider Purchase of Two Parking Shuttle Buses (Director of Operations)**

Under the current contract for parking management services with ABM, shuttle buses are owned by ABM. This contract will end in April 2023, and the Authority intends to own the shuttles under the future agreement. In order to ensure shuttle buses are on site prior to the contract expiration, it is necessary to execute purchase orders now. The current fleet includes four shuttles. Authority staff requests approval for two gasoline powered shuttles now and will continue evaluating a transition to electric shuttles with the remaining shuttles in next year's capital budget.

An RFP was issued with one proposal received. The base bid proposal for both shuttles was \$240,470.00. Due to supply chain issues, the proposer cannot guarantee the final price of the chassis from Ford. As such, the Authority staff's recommendation is to provide approval authority to the Director of Operations to issue a purchase order for two parking shuttles as proposed with any reasonable up-charges from Ford being approved at the time of delivery. This item will be included in the 2023 equipment budget.

Staff Recommendation: Approve the purchase of two parking shuttles.

**10. Financial Report (Asst. Executive Director)**

**11. Briefing (Executive Director)**

**12. Next Meeting**

**a. September 13, 2022, Regular Board Meeting**

**13. Adjourn**